



REPORTS



Incidents, accidents and non-conformities most likely will occur at one time or another. Being able to efficiently write a report after such an event is crucial, and with the IRIS Reporting Wizard writing reports has never been easier. Depending on the type of event, the wizard will guide the reporter through the different data input forms and with simple “yes”

or “no” questions define the event. This will in turn generate a report flow where only the relevant sections of data entry are being opened. Finally, the wizard will let the reporter assess the event, after which the workflow will be optimized for deciding upon risk control options by high-lighting hazardous conditions.

Welcome to IRIS report wizard

You will now be guided through the reporting process to ensure that all relevant information is captured

Start by giving the report a title

Select unit to report from

Vessel group
Text vessel 1

Office
Gothenburg

Hover the below boxes to read descriptions of each report type

Accident
Has an incident occurred which has caused injury / damage to:
- People
- Property
- Service
- Environment

Yes No

Loss Unplanned harm or damage to: - People - Property - Service - Environment	Incident Unplanned event, for example a rapid release of energy	Immediate causes Substandard practices Substandard conditions Hazardous Conditions	Root causes Factors related to: - System - Management - Competence - Individual	Improve control How to improve: - Systems - Standards - Compliance
↓	↓	↓	↓	↓
Accident	Near Accident	Non Conformity	Observation	Improvement suggestion

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